

CORPORATE SAFETY COMMITTEE – 22ND JANUARY 2004

SUBJECT: THE CONSTITUTION OF THE CORPORATE SAFETY COMMITTEE

REPORT BY: DIRECTOR OF THE ENVIRONMENT

1. PURPOSE OF REPORT

1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the proposed amendments to the constitution.

2. SUMMARY

2.1 At the last meeting of the Corporate Safety Committee, it was agreed that the views of the Monitoring Officer be sought on the proposed changes to the construction of the Committee.

2.2 The Monitoring Officer has suggested the following alterations:-

i) The insertion of paragraph 1.2 to read,

“The Committee is established under Section 2(7) of the Health and Safety at Work Act 1974 and is not a statutory Committee under the Local Government Act 1972”.

ii) The insertion of paragraph 2.2 to read,

“The recommendations of the Committee are made to the Policy and Resources Scrutiny Committee”.

iii) The addition to paragraph 3.3 of the words,

“together with any others nominated from time-to-time by the Council”.

iv) The insertion of paragraph 3.7 to read,

“The recommendations of the Committee will be arrived at by consensus. In the event of disagreement, a further report, to clarify a situation, will be required.

v) The alteration of paragraph 4.1 to read,

“Meetings of the Committee shall be held at three monthly intervals or more often if deemed necessary”.

vi) The addition to paragraph 4.3, of the words,

“by giving written notice to the Council’s Committee Services Manager”.

vii) The addition to paragraph 4.6, of the sentence,

“Attendance at meetings of the Committee is an approved duty for Councillors of Caerphilly County Borough Council”.

- 2.2 In addition, the Health and Safety review body recommended that the title of the committee be changed to Corporate Health and Safety Committee
- 2.3 A copy of the revised version of the constitution is attached as Appendix I
- 2.4 It is recommended that the Committee considers the amendments and that the views of the Committee are passed on to the Monitoring Officer for a final version to be drafted.

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Appendices:
Appendix 1 Revised Version of Constitution